

# Roundabouts Pre-School

## Session Times and Fees

Roundabouts are open every day during term time between the hours of 8:45am-4:00pm.

	Timings	September 2017 – July 2018
Early Drop Off	8:45am – 9:00am	£1.50
Morning Session	9:00am – 12:00pm	£16.50 or 3 hours funding
Lunch	12:00pm – 12:30pm	£3.00
Afternoon Session	12:30pm – 3:30pm	£16.50 or 3 hours funding
Wrap around care Additional half hour (bookable)	3:30pm – 4:00pm	£3
Please note unarranged <b>late collections will be charged at £5</b> for every part of 15 minutes per child and this will be issued on the day of late collection.		

We strongly recommend that each child attends a minimum of two sessions per week to settle well at pre-school and to fully benefit from our curriculum.

### Invoicing

Fees will be invoiced half-termly and will be produced during the first week of term. Payment is due within 14 days from receipt of invoice if paying termly, or on the child's first session of the week if paying weekly.

If you do not pay your bill as arranged with the manager, then your child will no longer be able to attend until the bill is cleared.

Payments not made during the two weeks will be charged a fee of £10 or 10% of the outstanding amount whichever is greater.

**PLEASE NOTE** - session and lunch fees are still payable if your child is on holiday or off sick as this secures your child's place whilst they are away.

### Registration

We welcome bookings at any time during the year. An administration fee of £10 (per child) is payable at the time of registration. The administration fee will secure your child's place but not their sessions. We arrange our waiting list in line with birth order and the date in which the pre-school received the registration form.

Sessions are on a first come, first serve basis and could be limited to one or two if starting in the Summer term.

Each term a voluntary donation of £2 will be asked to go towards fruit for snack time. We will also ask for voluntary donations to go towards the cost of some activities in the setting. If you do not wish to pay the voluntary snack donation then you will need to provide your child with a piece of fruit for snack time. We are not able to hold your space and claim funding for your child if you are going to be away longer than two weeks.

## Government Funded Sessions

Our funded sessions are:

Mornings – 9:00am – 12:00pm
Afternoons – 12:30pm – 3:30pm

The Government also provides funding for eligible 2 year olds; please see the North Somerset Council website or contact 01934 426305 for further information or use the eligibility checker [http://nsod.n-somerset.gov.uk/kb5/northsomerset/directory/fel\\_app\\_landing.page](http://nsod.n-somerset.gov.uk/kb5/northsomerset/directory/fel_app_landing.page) to check your eligibility

We accept 2 year old funding from North Somerset Council for eligible 2 year olds who are also entitled to 15 hours per week of funded childcare for 38 weeks of the year from the term following their second birthday. If parents choose to use funding at Roundabouts Pre-school they are requested to inform us and bring in the eligibility code from North Somerset Council and complete a parent declaration form.

The Government provides universal 15 hours funded childcare for 3 and 4 year olds and eligible 2 year olds to attend an early years setting for 38 weeks (190 days) of the year. Children become eligible to receive this funding the term after their 3<sup>rd</sup> or 2<sup>nd</sup> birthday. We have to close for 5 In-service days during the academic year as we can only claim for 190 days of funding throughout the year. If we opened for the five extra days we would have to charge parents full price for the sessions on these days. As children are not funded on these days, sessions are not swappable. If your child sessions fall on an in-service day you cannot swap these sessions as these are sessions that we do not claim for through North Somerset.

<b>Children who are 2 or 3 between:</b>	<b>Will become eligible for funding from:</b>	<b>Parents can claim for extended 15 hours between:</b>
1 April and 31 August	September	1 April and 31 August
1 September and 31 December	January	1 September and 31 December
1 January and 31 March	April	1 January and 31 March

Parents **ARE NOT** able to swap any of their funded sessions on a one off basis. If you would like any extra sessions these will be charged at the current rate.